

## School Welfare Donation Application Form

\* indicates a required field

### Privacy - Use of disclosure of personal information

Any personal information we collect through [victoriapark.wa.gov.au](http://victoriapark.wa.gov.au) may be used or disclosed for the primary purpose for which it was collected, for example to allow us to answer your enquiry or process your transaction.

Personal information will be dealt with in accordance with the applicable legislation in Western Australia and consistent with any legal obligation.

To view our privacy statement go to [victoriapark.wa.gov.au](http://victoriapark.wa.gov.au)

### Applicant Information

Before completing this application form, you should have read the school welfare donation [guidelines](#) and [Policy 114](#).

Incomplete applications and/or applications received after the closing date will not be considered.

This section of the application form is designed to help you, and us, understand if you are eligible for this donation. It's crucial that you complete these questions before any others to ensure you do not waste your time applying for an unsuitable donation.

**Please note** to be eligible for the school welfare donation program you need to be a school situated in the Town of Victoria Park.

If you have any questions in regards to these eligibility criteria, please contact the grants officer on 9311 8111 or [admin@vicpark.wa.gov.au](mailto:admin@vicpark.wa.gov.au)

### Confirmation of Eligibility

#### I confirm that the applicant ...

- has read and understands the Town's school donations program guidelines and Policy 114
- is applying for students that reside in the Town of Victoria Park
- school situated in the Town of Victoria Park
- donations for school welfare are limited to \$200 per student with a maximum of two student applications per school, per financial year

**Please select below: \***

☐ Yes ☐ No

You must confirm that all statements above are true and correct.

# School Welfare Donation

## Form Preview

### Contact Details and Criteria

#### Contact Details

**Name of school**

**Contact person**

**Position**

**Address**

Address

  

**Suburb and Postcode**

**Postal Address**

Address

  

**School contact number**

**Email**

Must be an email address.

#### Donation Criteria

**Does the student/s reside in the Town of Victoria Park?**

☐ Yes

☐ No

**Has the identified need for the provision of educational and/or personal development items been discussed with the family?**

☐ Yes

☐ No

# School Welfare Donation

## Form Preview

### Tax information

\* indicates a required field

#### Do you have an ABN? \*

☐ Yes

☐ No

If yes, please supply your ABN. If you are not registered please supply a Statement by Supplier form

#### ABN \*

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register	
ABN	
Entity name	
ABN status	
Entity type	
Goods & Services Tax (GST)	
DGR Endorsed	
ATO Charity Type	<a href="#">More information</a>
ACNC Registration	
Tax Concessions	
Main business location	

Must be an ABN

As you do not have an ABN, please submit a completed ATO Statement by a Supplier Form with your application, otherwise 48.5% of any approved donation may be withheld. Download the form from [the ATO](#).

#### Please upload completed Statement of Supplier Form:

Attach a file:

Max 25mb

#### Are you registered for GST?

☐ Yes

☐ No

Note: It is a requirement that an invoice (inclusive of GST if applicable) is supplied to the Town should the donation application be successful.

### Category and level of assistance

Category and level of assistance

# School Welfare Donation

## Form Preview

Note: receipts for items purchased to support student welfare must be forwarded to the Town pending the expenditure of the donation.

The category and level of assistance being applied for from the Town may vary depending upon individual circumstances, please indicate whether the school is applying for one or two welfare donations and the total amount sought.

### Category

#### Welfare Donation

\$

Please fill out 1 x welfare donation (one student (max \$200 ex GST) or 2 x welfare donation (two students) (max \$00 ex. GST)	Must be a dollar amount.
	\$

### Certification, Endorsement and Feedback

\* indicates a required field

#### Statutory Declaration A

I, the Applicant, certify that the information provided in the **School Welfare - Donation Application** is correct and agree to abide by the conditions outlined in the application guidelines.

I understand that a person who intentionally makes a false statement in a statutory declaration is guilty of an offence under **Section 11 of the Statutory Declarations Act 1959**.

**Name of authorised person \***

Title

First Name

Last Name

**Date \***

Must be a date

#### Endorsement

This section is to be completed by the relevant governing body of the sport or the umbrella organisation supporting the activity.

I certify that the information contained in this application is correct and the applicant/s has been selected to represent an official Western Australia or Australian team.

**Principal Name**

First Name

Last Name

# School Welfare Donation

## Form Preview

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**Signature**

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**Date**

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Must be a date.

**Deputy Principal**

First Name

Last Name

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**Signature**

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**Date**

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Must be a date.

## Applicant Feedback

You are nearing the end of the application process. Before you review your application and click the **SUBMIT** button please take a few moments to provide some feedback.

**Please indicate how you found the online application process:**

☐ Very easy      ☐ Easy      ☐ Neutral      ☐ Difficult      ☐ Very difficult

**How many minutes in total did it take you to complete this application? \***

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Estimate in minutes i.e. 1 hour = 60

**Please provide us with your suggestions about any improvements and/or additions to the application process/form that you think we need to consider.**

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