

Youth Leadership and Development Donation

* indicates a required field

Introduction

The Town provides funding to support residents (aged 12 to 25 years) to attend youth leadership and development courses.

Before you commence your application, remember to:

- Contact a Town representative to discuss your donation on 9311 8111 or admin@vicpark.wa.gov.au
- Check your eligibility for the funding opportunity in the Town's [Community Funding Policy 114.](#)
- Check out the free tips and resources for funding submissions on the Town's website [here](#).

Confirmation of Eligibility

The applicant has read and understands the Town's Youth Leadership and Development donations program guidelines and [Community Funding Policy 114.](#)

Eligibility

- To support individuals aged between 12-25 years nominated to undertake a youth leadership or development course delivered by a recognised organisation for personal and/or professional development.
- Applications must demonstrate letter of offer to undertake personal or professional development.

Ineligibility

Unless otherwise stated in additional ineligibility criteria under each funding program, applicants will be ineligible where:

- The applicant has an outstanding debt to the Town;
- The applicant has failed to submit a satisfactory acquittal for a previous Town funding program; or
- The application is submitted retrospectively i.e. after a project, activity and/or program has already taken place.
- Any party that does not comply with the operational Terms and Conditions of the funding program.
- Any local, state, federal government agencies or political parties.
- Any projects that promote or advance religious beliefs, including worship services, religious instruction, proselytising, or faith-based advocacy.
- Elected Members, Town staff, the spouse or de-facto partner of an Elected Member or Town staff, anyone residing at the same address as an Elected Member or Town staff, or a relative of an Elected Member or Town staff.

Category and level of assistance

Youth Leadership and Development 2026-27

Form Preview

Academic and educational achievement

- ☐ State travel (up to \$200 exc GST) ☐ International travel (up to \$300 exc GST)

Youth leadership

- ☐ Youth leadership (75% of total event cost (up to \$300))

Educational or Leadership Training

Name of educational or leadership training provider? *

Training/Leadership dates *

Place of training/leadership *

What are your objectives for participating in the leadership/educational training?

*

What will the leadership or training involve? *

If your application is successful, how will you acknowledge the contribution of the Town? *

- ☐ Written letter to the Town of Victoria Park and receipt of donation expenditure ☐ Written speech of acknowledgement and receipt of donation expenditure

Contact Details

Applicant Details

Name of applicant

Applicant under 18 years (If so please fill in Parent/Guardian name below)

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- ☐ Yes
☐ No

Parent/Guardian name

Are you aged between 12 and 25 years?

- ☐ Yes ☐ No

Please attach birth certificate

Attach a file:

You are not eligible if you are under 12 years or over 25 years

Address

Email

Phone Number

Tax information

* indicates a required field

Do you have an ABN? *

- ☐ Yes ☐ No

If yes, please supply your ABN. If you are not registered please supply a Statement by Supplier form

ABN *

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register	
ABN	
Entity Name	
ABN Status	
Entity Type	
Goods & Services Tax (GST)	
DGR Endorsed	
ATO Charity Type	More information

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Form Preview

ACNC Registration
Tax Concessions
Main Business Location

Must be an ABN

As you do not have an ABN, please submit a completed ATO Statement by a Supplier Form with your application, otherwise 48.5% of any approved donation may be withheld. Download the form from [the ATO](#).

Please upload completed Statement of Supplier Form:

Attach a file:

Max 25mb

Are you registered for GST?

☐ Yes ☐ No

Note: It is a requirement that an invoice (inclusive of GST if applicable) is supplied to the Town should the donation application be successful.

Budget

Budget information

Please supply a breakdown of the proposed income and expenditure for the project (ex. GST). Include additional categories that you consider relevant to your project in the table below. The Town must be advised of any variations to information supplied in this application.

Total Amount Requested

\$

What is the total financial support you are requesting in this application?

Total Project/Program Cost

\$

What is the total budgeted cost (dollars) of your project?

Budget (GST exclusive)

Please outline your project budget in the income and expenditure tables below, including details of other funding that you have applied for, whether it has been confirmed or not. All amounts should be GST exclusive.

Your budget **MUST** balance (TOTAL INCOME AMOUNT = TOTAL EXPENDITURE AMOUNT).

Please **do not add commas** to figures – e.g. type \$1000 not \$1,000 – this will ensure your figures for each table total correctly.

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Income Description	Income Type	Confirmed Funding?	Income Amount (\$)
			\$
			\$
			\$
			\$
Please add your applicants contribution. Town of Victoria Park's donation amount. Grants and sponsorship (please list sources)			

Expenditure Description	Expenditure Type	Expenditure Amount (\$)	Notes
		\$	
		\$	
		\$	
		\$	
Please list airfare, uniform, accommodation and other (e.g. competition entry fees, equipment).			

Budget Totals

Total Income Amount

\$

This number/amount is calculated.

Total Expenditure Amount

\$

This number/amount is calculated.

Income - Expenditure

This number/amount is calculated.

Bank Account Details

Account Name

BSB Number

Account Number

Must be a valid Australian bank account format.
Please provide bank account details for payment of the grant funds

Certification, Endorsement and Feedback

* indicates a required field

Statutory Declaration A

I, the Applicant, certify that the information provided in the individuals - Donation Application is correct and agree to abide by the conditions outlined in the donation applications guidelines.

Name of authorised person *

Title

First Name

Last Name

Date *

Must be a date

Statutory Declaration B

I the Parent/Guardian, of the Applicant under the age of 18 years understand that if the Town approves the application, my child'/charge will abide by the donation conditions.

Name

Title

First Name

Last Name

Date

Must be a date.

Endorsement

This section is to be completed by the umbrella organisation supporting the activity.

I certify that the information contained in this application is correct and the applicant/s has been selected for the activity

Name

First Name

Last Name

Position

Address

Address

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Date

Must be a date.

Phone Number

Must be an Australian phone number.

Email

Must be an email address.

Signature

Letter of endorsement

Attach a file:

Applicant Feedback

You are nearing the end of the application process. Before you review your application and click the **SUBMIT** button please take a few moments to provide some feedback.

Please indicate how you found the online application process:

☐ Very easy ☐ Easy ☐ Neutral ☐ Difficult ☐ Very difficult

How many minutes in total did it take you to complete this application? *

Estimate in minutes i.e. 1 hour = 60

Please provide us with your suggestions about any improvements and/or additions to the application process/form that you think we need to consider.